



**St Cuthbert's
Catholic High School**
Live life in all its fullness

Berrys Lane
Sutton, St. Helens
WA9 3HE

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Headteacher:
Mrs Catherine Twist B. Ed
Fax No: 01744 678127

3 June 2020

Dear Parents and Carers

I trust you and your families are safe and well. Following my letter before half term, below are further details of St Cuthbert's plans to provide face-to-face sessions for Year 10. The provision aims to start, not before 15th June but will be dependent on the Government feeling that the five key tests are met and that as a school we have been able to work our way through the checklist to ensure the site is safe to open.

We have made sure students have access to online learning throughout the lockdown period but for Y10 it is imperative they have access to staff led academic reviews to supplement their online learning.

I apologise for the length of this letter but I think it is important that I break down as much detail as possible to prepare the students for what to expect. Our priority is the safety of both students and staff. To ensure this, I have gone into detail regarding the precautions that everybody needs to take. The provision will initially start small and only increase once we feel comfortable to do so.

To be clear, students will not return to a normal school day and the provision will be for ONE day only in the first week and is not a social gathering.

To reduce the number of students on site at any one time we will be splitting the year group into bubbles asking each group to attend for 1 day. Your child will be assigned to one of these slots. To support social distancing, class sizes are limited to an absolute maximum of 15 students per class. If we have a maximum number with allocated staff, at any one time the bubble could be as many as 19.

Students will be assigned to a group and this will be their group for the time this provision runs. We are unable to move students between groups to ensure the chance of spreading any infection is reduced. Once we feel confident we are in a position to open, we will contact parents to let them know which class they have been allocated to.

Each group will have a staggered start and finish to the day with a staggered break of 25 minutes to get food, use the toilet and wash hands.

Students will arrive through the Humanities gates. All students will be expected to socially distance **at 2 metres AT ALL TIMES**. Hand sanitiser and hand washing facilities will be provided on entry as will a temperature check and they will then be directed to their classroom and allocated a seat.

The site has already been prepared to ensure clear markings are in classrooms and key areas to illustrate 2 metres social distancing and photographs/videos of this will be posted on the school's website and social media pages. Hand sanitisers have been purchased as well as lidded bins for the classrooms, which can be opened by a foot pedal. The rooms have been prepared to ensure students and staff are not at risk. Each room will only be used once that day then thoroughly cleaned. Students will stay in that room for the day's sessions, with staff rotating to deliver the next session.

Sessions will be delivered from the front of the room by teachers of English, Maths, science and pastoral and will involve an academic review of the learning that has taken place and next steps for the remaining time at home.

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An example of how the day may look is below

Group 1	Group 2	Group 3
8.45 – 10.00 Pastoral	9.15-10.30 Pastoral	9.45 -11.00
10.00 -11.00 English	10.30-11.30 English	11-12.00
11-11.25 lunch, toilets and handwashing	11.30-11.55 lunch, toilets and handwashing	12.00-12.25 lunch, toilets and handwashing
11.30-12.30 Maths	12.00 -1.00 Maths	12.30 – 1.30 Maths
12.30-1.30 Science	1.00 -2.00 Science	1.30 – 2.30 Science

In addition to this, home learning will continue, as will virtual face-to-face events with Option subjects.

Students will be expected to attend in school uniform except for blazers and ties. We will provide students with an exercise book to use for all of their sessions, which they will keep at home and bring into school along with the rest of their equipment.

At the end of the sessions, students will be dismissed one class at a time to ensure students can leave the site in a safe manner. Students are required to leave site immediately and not wait around for friends. To ensure the school is in a position to open we have completed all required risk assessments and have implementing an addition to the normal behaviour policy, as advised by the Department for Education. This will be available on the website before reopening and will include a range of issues related to the current situation. We will inform you when this is ready so you can go through it with your child before they return.

It will include issues such as the importance of social distancing at all times, the importance of frequent hand washing, no chewing gum allowed at all, and the adherence to the regulations in place to ensure each other's safety at all times.

In order to ensure that we have an accurate register of who will be attending the school, please can I ask you to complete the survey below (**by Thursday, 4th June 2020**), which will give us an idea of the number of students intending to return and therefore the staff required.

There will be a number of reasons that students will be unable to attend the sessions. This may be due to either students or family at home having underlying health issues or parents/carers generally feeling anxious regarding students attending. I absolutely understand this. To clarify the government's stance, there would be no prosecution for students not attending this provision. If parents, carers or students would like some reassurance regarding the provision, please do not hesitate to contact me. We understand what a difficult time this is for all involved and I hope my letter shows the level of detail we have gone into when offering an educational provision for your child whilst also ensuring the safety of all concerned. I intend to contact you again soon with further details on when the provision will begin but in the meantime please do not hesitate to get in touch with any questions.

Thank you for your continued support.

Yours faithfully

Mrs C Twist
Headteacher

PARENTAL SURVEY

Please complete and return the survey overleaf via MyEd by Thursday, 4th June 2020





PARENTAL SURVEY for Y10 students

Please complete and return this survey via MyEd by Thursday, 4th June 2020

Name of child

Do you intend to send your child to school after 15th June for face-to-face sessions? (Please tick)

- YES
 NO

If no, please give a reason

Can your child get to school without public transport? (Please tick)

- YES
 NO

Does your child require a 'Grab and Go' school meal? (Please tick)

- YES
 NO

Is your child currently working at home with work provided by school? (Please tick)

- YES
 NO

Have there been any changes to your family circumstances that we need to be aware of – illness, bereavement, change in work circumstances etc? (Please provide info below)

Are you an NHS key worker? (Please tick)

- YES
 NO

Yes, I have spoken to my child about the importance of social distancing

Yes, I have spoken to my child about the importance of frequent hand washing

Thank you for completing this response.