



**St Cuthbert's
Catholic High School**
Live life in all its fullness

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14 December 2020

Dear Parents/Carers

Year 7 Progress Meeting: Thursday 14 January 2021, 3pm to 5pm

As DfE guidance advises limiting the number of visitors and any large gatherings, we have had to look at alternative options to replace our traditional face-to-face Parents' meetings. Our solution is SchoolCloud which will allow us to run virtual meetings with parents. I would therefore like to invite you to attend our Y7 Progress Meeting. This is an important event and will provide you with an opportunity to discuss your child's progress with one of their teachers from the Year 7 Team via an online video call.

The software we will be using to run the evening is called School Cloud which allows you to choose your own appointment time. At the time of the event you will then access your appointment by video either from your mobile phone, laptop or desktop computer. We have tested the system and all went well in trials, however, like all new ventures there may be teething problems, so please bear with us if any crop up. Our aim is to make this experience as smooth as possible for you.

Please visit <https://stcuthbertshs.schoolcloud.co.uk/> to book your appointment. You will be required to register to use the software by entering your own and your child's details. Please note, you should enter your child's legal first name and surname, not preferred name. **The window for booking appointments starts at 9am on Tuesday 5 January and ends at 9am on Monday 11 January.** [Please see attached Parent Guide for details on how to register.](#)

At the time of your appointment you will be required to log into the software in the same way to access your video appointments. Instructions for making appointments and accessing them via video [are included with this letter](#). Appointments will last for a maximum of 5 minutes and both parents and teachers will be able to see a countdown clock on their screen indicating how much appointment time is remaining.

If you are unable to attend the Virtual Progress Meeting due to technical issues please do let us know and we will endeavour to inform you of your child's progress over the phone.

Yours sincerely

J Grimes

Miss J Grimes
Deputy Headteacher

